



OFFICE OF THE  
PR. CHIEF COMMISSIONER OF INCOME TAX,  
ANDHRA PRADESH & TELANGANA  
10<sup>TH</sup> FLOOR, INCOME TAX TOWERS, A C GUARDS, HYDERABAD - 500 004

F. No. Pr.CCIT/Estt/2(1)/NS/2019

Date:02.08.2019.

Sub: Establishment - I.T. Department, Hyderabad - Transfers  
and postings of Notice Servers - orders -Issue of - Regarding.

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**ORDER NO.22**

The transfers and postings of the following Notice Servers are hereby ordered with immediate effect and until further orders.

SL. NO.	NAME OF THE OFFICIAL S/Sri/Smt./Ms.	TRANSFERRED FROM	TRANSFERRED TO
1	KOTULU SHANKAR	ADCIT, RANGE-16, HYDERABAD	PR.CCIT, AP & TS, HYDERABAD
2	P.NAGESWARA RAO	CIT(A), RAJAHMUNDRY	ADCIT, KAKINADA

2. All the Heads of Office are required to relieve the officials under orders of transfer positively by 09.08.2019.

3. The officials under orders of transfer shall not be granted Earned Leave by the Competent Authority under whom they are presently working. Leave applications, if any, may be forwarded to the new place of posting for necessary action.

4. The Heads of Office are directed to send separate compliance report on relieving and joining of officials from/to their offices latest by 13.08.2019, for updating the data in records. The Head of Office should certify in the compliance report that proper handing over note has been given to the successor at the time of relieving of official. It is also to be noted that the APARs of the officials reporting to the officers concerned are completed and duly forwarded.

5. All representation received, stands disposed off.

6. This is issued with the prior approval of the Pr. Chief Commissioner of Income Tax, AP & TS, Hyderabad.

7. Hindi version follows.

Sd/-

(PEEYUSH SONKAR)

Commissioner of Income Tax (Admn.&TPS),  
Hyderabad.

**Copy to:**

1. The Officials concerned.
2. The DGIT(Inv.), Hyderabad and the CCsIT, Hyderabad/ Vijayawada / Visakhapatnam
3. All the Pr.CsIT/CsIT/Pr.DsIT/DsIT in AP &Telangana Region.
4. All the Heads of Offices in A.P. &Telengana Region.
5. The AD(OL), Hyderabad for preparation of Hindi version.
6. The Secretary, ITEF, AP & TS Unit/ITSEWA,ITOBC Association, Hyderabad.
7. The ZAO, CBDT, Hyderabad,
8. The Stock file/Personal file/Data Base File.
9. All the Sections in Pr.CCIT's Office in Hyderabad.

(SUBRAHMANYAM POTAM)

Dy. Commissioner of Income Tax (Hqrs.)(Admn.),  
O/o. Pr.CCIT, AP&Telangana, Hyderabad.